

Dear participants of the International Exhibition of Elevators and Lifting Equipment «RUSSIAN ELEVATOR WEEK-2019»!

Please, read the important information on the exhibition.

EXHIBITION TIME FRAME

EXHIBITION OPENING HOURS:

June 26 - 27, 2019 from 10.00 to 18.00

June 28, 2019 from 10.00 to 16.00

EXHIBITION INSTALLATION:

Construction of unequipped and equipped area:

June 23 - 25, 2019 from 08.00 to 20.00

Arrival of participants with standard construction

June 25 from 15.00 to 19.00

DISMANTLEMENT OF THE EXHIBITION:

June 28, 2019 from 16.00 to 20.00

June 29, 2019 from 08.00 to 20.00

IMPORTANT ORGANIZATIONAL MOMENTS

Upon arrival at the exhibition you need to submit to the exhibition management the following documents in 2 copies signed and affixed with the seal:

- All contracts, applications, orders for additional equipment and services;
- Power of Attorney (not required for the persons authorized to sign official documents);
- Your company stamp (this will settle the formalities on the spot, if necessary).

Below you will find:

- Form D3 "List of exhibits and equipment", where it is necessary to specify the cargo that is moved in to the VDNH territory. Exhibitors in the pavilions shall pass it to the guards after getting the stamp of the organizers "MOVE-IN ALLOWED". In case you need loading-unloading services or a cart, use ONLY the services of an authorized partner of JSC VDNH DMV-EXPO (Company employees are at the installation gate);

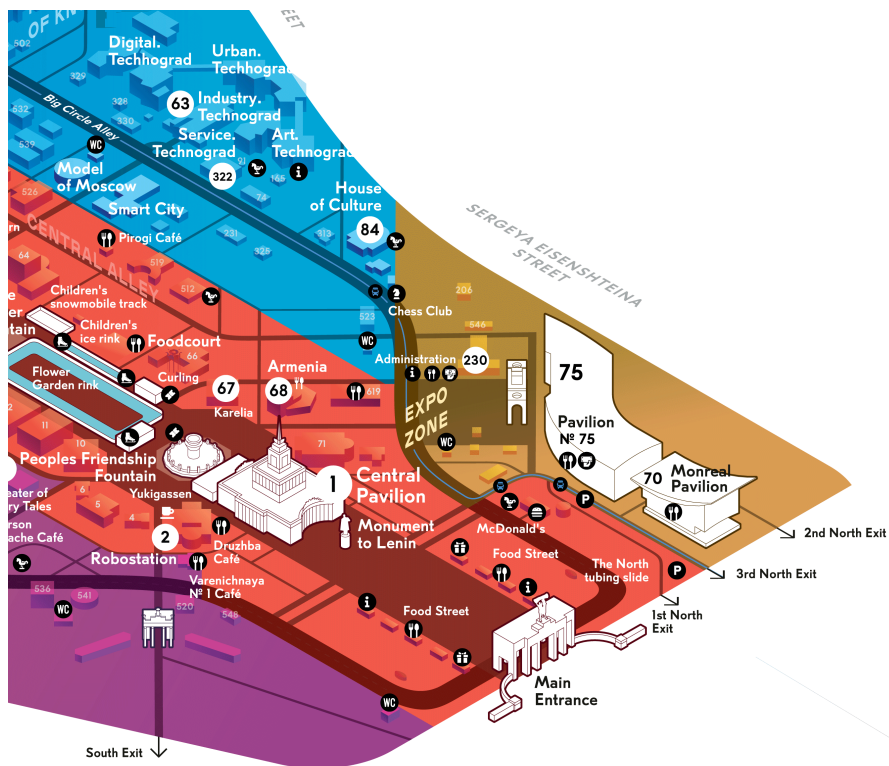
- Form D4 "Participant's Letter for Pass" (during installation / dismantlement of the exhibition), it gives a license for a number of vehicle's free entries / exits from the VDNH territory;
- Access plan for the VDNH specifying security gatehouses through which entry / exit will be carried out (participants enter through the «Sever-1» security gatehouse and the «Sever-3» security gatehouse, movement on the territory of the VDNH is allowed at a speed not more than 20 km / h);
- Exposition plan (**ATTENTION!!! This information will be added right before the Exhibition**).

Any construction and installation of structures is PROHIBITED at the equipped stand (standard construction) of the exhibition area, except for exhibits and mobile stands with a product passport.

It is prohibited to connect your own electrical and lighting devices to the switchboard by yourself.

Any combustible and smoke-emitting materials moved in to the pavilion by the Exhibitor shall have a valid certificate for the product or the act on the fire and biological protection carried out.

2. SCHEME OF THE TRAIL AND THE PASS



Entries and exits timetable to the territory of VDNH (pavilion 75)

Entrances:

| | |
|----------------------|---|
| Checkpoint "Sever-1" | From 8:00 a.m. to 7:00 p.m. |
| Checkpoint "Sever-3" | Entrance 24h / Exit from 9:00 p.m. to 8:00 a.m. |

Exits:

| | |
|--|---|
| Check through the checkpoint "Sever-2" | From 8:00 a.m. to 9:00 p.m. |
| Check through the checkpoint "Sever-3" | From 9:00 p.m. to 8:00 a.m. - in reverse mode |

Day Pass (payment at the "Sever-1", entrance) check point

Single entry pass for a period not exceeding 12 hours:

| | |
|--|----------|
| For vehicles (including motorcycles) maximum weight no more than 3.5 tons | 700 RUB |
| Maximum weight of 3.5 from 12 tons | 1500 RUB |
| Maximum weight more than 12 tons | 3500 RUB |

Vehicle access to the territory of AREC

| |
|---------------|
| FORM |
| D 4 |
| STAND № _____ |

EXHIBITION: _____

CONTRACT NO. _____

NAME OF PARTICIPANT (EXHIBITOR) _____

UNIQUE NUMBER _____

JURIDICAL ADDRESS _____

CLIENT NAME _____

PHONE _____

E-MAIL _____

Please be informed that due to restrictions on entry to the VDNH fairgrounds by a vehicle, a new procedure of granting permits for free access / exit during the mounting / dismantling days of the exhibition has been established. The number of permits is determined by the size of the booked exhibition area. This permit does not allow the vehicle access to the fairgrounds for representatives of the contractors involved in the design and organization of the workflow at the stand.

| Area of the stand (sq.m) | 4-12 sq.m | 13-23 sq.m | 24-45 sq.m | 46-80 sq.m | more 80 sq.m |
|---|-----------|------------|------------|------------|--------------|
| No. of permits for the mounting period | 1 | 2 | 3 | 4 | 5 |
| No. of permits for the dismantling period | 1 | 2 | 3 | 4 | 5 |

This letter (or copy thereof) is the permit for a free of charge access to the grounds of AREC for the participants of the exhibition at the shown days for one vehicle. The copy of the letter shall be valid only with original stamp of the company or the participant. Upon each arrival the participant should contact the Organizer of the exhibition to affix a stamp necessary for departure from the grounds of the AREC. The exit from the fairgrounds VDNH without a stamp of the exhibition organizer on the letter showing the

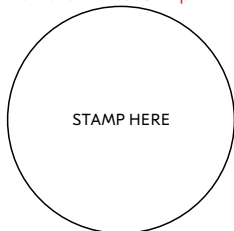
| Arrival | | Departure | |
|-----------|--------------------|-----------|--------------------|
| "Sever-1" | from 8:00 to 19:00 | "Sever-2" | from 8:00 to 21:00 |
| "Sever-3" | round-the-clock | "Sever-3" | from 21:00 to 8:00 |

The payment for access in opening hours of the exhibition from June 26 to 28 shall be done at the gateway of the AREC with cash on a common basis (all detailed information about tariffs travel to the territory of All-Russian exhibition centre is available on the site of: www.vdnh.ru)

The freight transport transit with weight of more than 12 tons without special permission from 6.00 am to 10.00 pm is PROHIBITED!

Stamp of participating company

Not valid without stamp



Signature of Exhibitor:

Organizer's mark

